

Barnardsville Fire Department

Job Description

Position Title:

- Firefighter

Reports To:

- Captain, Assistant Chief, Deputy Chief, Chief

Supervises:

- None

Purpose of Position:

Working under the supervision of the Captain or higher ranking Fire personnel, candidate performs duties to prevent, combat and extinguish fires, respond to EMS incidents, protect lives and properties, maintain equipment, keep equipment and personnel in a state of readiness for such emergencies. The candidate is expected to exercise good judgment, independence, initiative, and professional expertise in conducting day-to-day operations. All work duties and activities must be performed in accordance with the operating guidelines and policies and procedures as well as federal, state, and local regulations.

Duties and Responsibilities:

Include the ability to interact with the public, co-workers, and outside agencies with patience, tact, respect, and professionalism and the following other duties:

- Able to read, write, listen and comprehend instructions, information or reports;
- Effectively communicate by voice or by radio with other Firefighters and other emergency personnel to relay observations, equipment needs and other relevant information;
- Follows orders and directives from supervisors;
- Drives and operates fire apparatus and equipment;
- Responds to alarms by reporting to assigned vehicle, and riding in assigned vehicle to the scene of the emergency or fire;
- Lifts, carries, drags, lays, and connects hose lines from equipment to scene; carry EMS equipment, tools, and other equipment from vehicle to scene;
- Raises and climbs ladders; crawls and walks on roofs and floors; creates holes and opens windows with axes, bars, or hooks for access or ventilation;
- Combats fires by holding nozzles and directing streams of fog, chemicals or water, and

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- moving into fire area including into confined spaces and up or down stairs;
- Moves people from danger including carrying unconscious persons;
 - Maintain readiness and serve as a crew member responding to emergency medical calls and administering medical stabilization to patients in the field.
 - Provide service and medical care in the context of the medical emergency that follows established protocols.
 - Collect, communicate, and accurately document information about the medical emergency to further quality patient care; deliver complete and timely report to hospital staff and assure patient privacy.
 - Administer fluids and drugs to patients in route to hospital, start and maintain intravenous infusion; perform pulmonary ventilation and obtain blood for laboratory analysis. *Per applicable EMS Certification*
 - Administer emergency cardiac care as well as other advanced emergency medical treatments such as administering drugs parenterally, orally, or topically; obtaining blood; and perform pulmonary ventilation. *Per applicable EMS Certification*
 - Participate in training to improve competency in medical technical work and ambulance service/operation.
 - Assist in the inspection and maintenance of vehicles and equipment used in emergency medical service.
 - Test and maintain medical instruments such as mechanical CPR units, defibrillators, oxygen tanks, masks, gauges and regulators.
 - Removes objects from a building, places protective covers over objects, and monitors assigned area for signs of reoccurrence;
 - Participates in training on firefighting, emergency medical aid, emergency procedures, and related subjects;
 - Maintains Department equipment and structures through cleaning walls, floors, fire hose, equipment, etc.;
 - Maintains personal physical fitness consistent with Department standards;
 - Understands and applies the mission statement and vision of the Barnardsville Fire Department.
 - Perform other duties as assigned.

Minimum Requirements:

- At least 18 years of age
- No felony convictions
- Valid NC driver's license and ability to drive all Department vehicle on emergency call day or night

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Minimum Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are in addition to the requirements necessary for a firefighter and are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be considered subject to the requirements of the job and the ability of the individual to perform the essential functions.

Licenses and Certifications (minimum):

- NC Firefighter II
- NC EMT-B, AEMT, or Paramedic
- NC Hazardous Materials - Operations
- ICS 100, 200, 700, & 800

Must Obtain within 1 year:

- Emergency Vehicle Driver

Preferred

- NC Driver/Operator - Pumps
- NC Technical Rescuer – General

Physical Requirements:

- Possess the physical ability and stamina to meet fire and EMS required duties
- Hear well enough to identify different mechanical sounds, converse on radio, telephone and in person
- Free from physical, mental or emotional conditions that would adversely affect the ability to perform all fire department duties
- Meet medical vision standards of NCDMV to obtain NC driver's license

Performance Expectations:

The Firefighter is responsible for managing their performance in accordance with this job description and the performance expectations provided to them by management. If at any time the Firefighter is unsure of their role or specific responsibilities, it is the Firefighter's responsibility to refer to their job description and ask for clarification from their supervisor.

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Orientation Period

Your first six- (6) months with Barnardsville Fire Department will serve as a period of training, orientations, education, and adjustment. This ORIENTATION PERIOD provides you an opportunity to demonstrate your ability to achieve a satisfactory level of performance and to determine whether your new position meets your expectations. The department uses this period to evaluate your capabilities, work habits and overall performance. Your supervisors and department trainers will be available to answer any questions that you have.

During your ORIENTATION PERIOD, your supervisor will evaluate your progress and offer coaching and feedback. You will be evaluated on standards such as completion of job duties, attendance, punctuality, and adherence to policy and procedures, interpersonal relationships, safety record and other job-related factors.

At or near completion of your ORIENTATION PERIOD, the Deputy Chief will conduct an appraisal with you to thoroughly discuss your level of performance and suitability for continued employment within the department. If department personnel determine that the designated introductory period does not allow sufficient time to thoroughly evaluate your performance. The introductory period may be extended. During the introductory ORIENTATION PERIOD, new employees are eligible for those benefits that are required by law, such as workers' compensation insurance, Social Security and other department-sponsored benefits not requiring a waiting period. Please refer to our BENEFITS section for details on specific benefits and eligibility requirements.